



Home Repair Program

About the Program:

Habitat for Humanity of Orange County's Home Repair Program serves low-income homeowners who struggle to maintain the interior and exterior of their homes. The program is designed to help preserve affordable homeownership and assist homeowners to live in healthy, safe and accessible homes.

Types of repairs include: Critical repairs (roof, HVAC, plumbing), accessibility modifications (wheelchair ramps, grab bars, and handrails), interior and exterior work (porch or deck, painting, patching, minor repairs).

Eligibility Criteria:

- You must be a resident of Orange County, North Carolina.
- You must own and occupy the home in need of repairs.
- Your household income must fall below 80% of A.M.I. (Area Median Income).
- You must be current on property taxes, mortgage payments (if applicable), and homeowner's insurance premiums.

Costs:

If you qualify, you may be asked to pay a small portion of the repair costs using a sliding scale.

How to Apply:

The Home Repair Program application process is a multi-step process. Once Habitat has received a complete application (with income documentation), we will determine your eligibility for the program. Eligible homeowners will receive a home assessment to determine the scope of work and Habitat's ability to undertake the repairs. If approved for the program, the amount of time required to complete the home repair project depends upon the nature of the work, weather, the number of other families who have already been approved for the program, and other related factors.

For more information, please contact:

Homeowner Information:

Head of Household: _____
Last First

Address: _____
Street City State Zip

Primary phone: (____) _____ Secondary phone: (____) _____

Email: _____

Date of Birth: ____/____/____ Gender: _____ Race/Ethnicity: _____

Does the homeowner live in the house? Yes No Number of Years at Address: _____

If not, what is your relationship to the owner? _____

Did you or anyone in your household, serve or is currently serving in the military?

Yes No If yes, which person? _____

What is your total annual household income (before taxes)? \$ _____

Language Preference (if you would like to be contacted in a language other than English):

Provide information below for everyone who lives in this home, including yourself:

Name	Birthdate	Relationship	Disability Status (Y/N)
	/ /	SELF	
	/ /		
	/ /		
	/ /		
	/ /		
	/ /		
	/ /		

Best alternative contact for you (caregiver/social worker/case manager):

Last name: _____ First Name: _____

Agency (if applicable): _____ Phone: (____) _____

Email: _____ Other Ph. _____

No.: () _____

Requested Repairs:

What repairs or modifications are needed on your home?

Repairs/Modifications	Explanation

What type of home is it? (house, mobile home) _____

If mobile home, please provide copy of the title

What other concerns do you have about your home or living situation?

Household Information:

Please list **all household members**, and the monthly gross income for all household members who are earning income. You must attach proof of all household income.

Name	Relationship to Homeowner	Gross monthly Income (before taxes)	Income Source (Wages Social Sec.)
	SELF		

Documentation of Income:

Please attach documentation of income by providing **one** of the following documents for each income source you and any household members receive.

- Social Security benefit statement
- Retirement Statement
- Pay stub (two most recent pay stubs)
- Bank Statements (previous month)
- Wages and tax statement (1099-SSA, 1099-R, W2)
- Copy of last year's federal tax return

Homeowner Certification:

I hereby certify that:

- 1) I own and occupy the home described above as my primary residence.
- 2) I am current on property taxes (or have a payment plan), mortgage payments (if applicable), and homeowner's insurance premiums.
- 3) I have attached income documentation for each adult in the house listed in this application.
- 4) I give permission to Orange County Habitat for Humanity to access information to verify the contents of this application and to facilitate the repair and/or improvements to my home.
- 5) I understand that filling out this application does not guarantee that my household will receive program assistance.
- 6) I give consent and authorize Orange County Habitat for Humanity permission to enter my home at an agreed upon time and date in order to conduct a home repair assessment to assist in determining my eligibility for program assistance.

Signature: _____ **Date:** _____

**PLEASE RETURN THIS APPLICATION AND INCOME DOCUMENTATION
BY MAIL, FAX, OR E-MAIL TO:**

Habitat for Humanity of Orange County
88 Vilcom Center Drive, Suite L110
Chapel Hill, NC 27514

Phone: (919) 932-7077

Email: repairs@orangehabitat.org